

2005 | **Annual Report**

**Walkerton Clean Water Centre**  
An Agency of the Government of Ontario



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The Walkerton Clean Water Centre Annual Report  
for the Period Ending March 31, 2006



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**TO CREATE A WORLD-CLASS INSTITUTE DEDICATED TO SAFE AND SECURE DRINKING WATER FOR THE PEOPLE OF ONTARIO**

# Vision

The Walkerton Clean Water Centre's vision is "To create a world-class institute dedicated to safe and secure drinking water for the people of Ontario."

Our objective is to become renowned for our knowledge-based, innovative approach to training.

Our work will continue to support and complement that of the Ministry of the Environment, helping to ensure Ontario residents can rely on a safe drinking water supply.

# Goals

- To coordinate and deliver an array of technical training courses for owners, operators and operating authorities of Ontario's drinking water systems.
- To demonstrate leading-edge technology for drinking water treatment and distribution.
- To advise the Minister of the Environment on research needs related to safe drinking water.
- To provide information, education and outreach to owners, operators and operating authorities of drinking water systems and to the general public.



# Message from the Chair



Our first Annual Report marks an important point in the history of the Walkerton Clean Water Centre (Centre). It not only records the many accomplishments achieved in the short time since the Centre was established, but also marks the close of the first chapter in the Centre's early years.

Under the leadership of its Chief Executive Officer, Dr. Saad Jasim, and with the dedicated work of all involved, the Walkerton Clean Water Centre is up and running in its temporary facilities in the Municipality of Brockton (Walkerton). The Centre has begun to offer training courses to drinking water system operators around the province and is ready to establish a drinking water technology demonstration facility. It has become a full-fledged member of the safe drinking water community. The Centre is actively seeking out and engaging its stakeholders and the public in order to build a broad base of knowledge, understanding and commitment to safe drinking water in Ontario.

While much yet remains to be accomplished by this still new drinking water training facility, as Chair, I wish to extend my sincere thanks to all members of the Board and staff of the Centre. Together, we can take pride in the accomplishments recorded in this report while we envision how to best achieve the Centre's goals in the future.

My thanks also goes to the Ministry of the Environment for its guidance and cooperation, and to the Government of Ontario for the commitment of \$5 million annually for 10 years to the Centre, signifying its ongoing resolve to ensure that Ontarians are provided with a reliable supply of clean, safe drinking water.

In remembering the losses suffered by the people of Walkerton as a result of the waterborne virus outbreak in 2000, the Board of Directors dedicates itself to helping prevent another such tragedy.

signed by

A handwritten signature in cursive script that reads "Murray Elston".

Murray Elston  
Chair, Board of Directors  
Walkerton Clean Water Centre



# Message from the Chief Executive Officer



It is with great pleasure that I am writing to you as the first Chief Executive Officer of the Walkerton Clean Water Centre (Centre).

The Walkerton Clean Water Centre represents a key part of the Government of Ontario's commitment to strengthen the drinking water system in Ontario, helping to safeguard safe clean drinking water across the province. Its primary role is to ensure that the best available training, education and information are accessible and available to the operators, operating authorities and owners of Ontario's drinking water systems. As past events have demonstrated and as Commissioner O'Connor wrote in his Report of the Walkerton Inquiry, well-trained operators are an essential element in all safe drinking water systems.

In addition to training, the Walkerton Clean Water Centre's mandate includes demonstrating leading-edge drinking water technology, participating in research on issues related to safe drinking water, and providing information to all those interested in safe drinking water. As CEO, I promise that the Centre will achieve this through a long-term commitment to safe drinking water and excellence in training, technology and research.

In the period ending March 31, 2006, the Walkerton Clean Water Centre established a solid foundation upon which to build for 2006–07 and beyond. I would like to thank staff for their dedication and commitment. The past eighteen months have brought tremendous growth and progress. The Centre's employees have risen to the challenge, and I am sure will continue to do so.

As we enter a new year, I look forward to introducing enhancement to our training services, building the Centre's permanent staff complement, developing innovative solutions to the unique challenges of small and remote systems, including those serving First Nations and launching our interim drinking water technology demonstration facility, that will make us truly the leader in providing innovative methods for training.

signed by

A handwritten signature in black ink, appearing to read 'S. Jasim'. The signature is stylized and fluid.

Dr. Saad Jasim, P.Eng.  
Chief Executive Officer  
Walkerton Clean Water Centre



# Corporate Profile

The Walkerton Clean Water Centre (Centre) is an operational service agency of the Province of Ontario, and is governed by a 12-member Board of Directors.

The Centre is responsible for enhancing the delivery of training for the operators of small drinking water systems throughout Ontario. In addition to training, the Centre will offer advisory support to owners, operators and operating authorities of drinking water systems. It will demonstrate leading-edge drinking water technology to create a practical training tool for water professionals.

Providing advice to the Minister of the Environment on research and priorities in order to achieve and maintain safe drink-

ing water is an important responsibility of the Centre. The Centre's other responsibilities include providing education, information and advice on the treatment of water, equipment and technology, operational requirements and other environmental issues to owners, operators and operating authorities of drinking water systems as well as to the public.

The Walkerton Clean Water Centre is headquartered in Walkerton, Ontario, but offers its services throughout the province.

The Centre's work complements and supports that of the Ministry of the Environment, helping to ensure Ontario residents can rely on a safe drinking water supply.



# Corporate Governance

The Walkerton Clean Water Centre is an agency governed by a Board of Directors appointed by the Province. The Centre's powers are established through O. Reg. 304/04 under the Development Corporations Act and expanded upon in a Memorandum of Understanding with the Ministry of the Environment. The Centre adheres to the Province's Agency Establishment and Accountability Directive.

## Role of the Centre's Board of Directors

Members of the Centre's Board of Directors are appointed by the Lieutenant Governor in Council on the recommendation of the Premier and the Minister of the Environment.

In October 2004, the Lieutenant Governor in Council appointed Murray Elston, currently the President and Chief Executive Officer of the Canadian Nuclear Association, as the Chair of the Board of Directors. He is a former member of the Ontario legislature and a former Walkerton resident.

Members hold office for a term of up to two years and are eligible for reappointment for successive terms. The Board is accountable to the Provincial Legislature through the Minister of the Environment.

The Board of Directors is responsible for the overall supervision of the affairs of the Walkerton Clean Water Centre.

## Business Planning

A business plan, covering the first 18-months of operation of the Centre, up to March 31, 2006, set the foundation for the new organization.

The business plan was developed and implemented under the direction of the Board of Directors and in coordination with the Ministry of the Environment. Guided by the business plan, appropriate programs, policies, controls, procedures and other actions were taken to implement the Centre's mandate in accordance with the Memorandum of Understanding, Bylaws that give effect to O. Reg. 304/04, and the government's expectations of the Centre and its operations.

As of April 1, 2006, the Centre has prepared an annual business plan that considers a three-year time horizon to be submitted for review annually to the Minister of the Environment and every third year to Management Board of Cabinet, consistent with the Province's Directive on Agency Establishment and Accountability.

The Board of Directors contributes to the development of the rolling three-year business planning process by reviewing performance targets based on the Centre's strategic direction.



Murray Elston, Chair, Board of Directors



The Honourable Laurel C. Broten,  
Minister of the Environment

## Accountability

The Walkerton Clean Water Centre is held accountable by the government and citizens of the Province of Ontario.

The Centre is required to submit an annual report, including audited financial statements, to the Minister of the Environment that is tabled in the Provincial Legislature and available for all Ontarians to review, either in print or online at the Centre's website ([www.wcwc.ca](http://www.wcwc.ca)).

The Board of Directors ensures that the Centre's accounts and financial transactions are audited annually and the annual audit is subject to the review of the Auditor General of Ontario. Also, the Minister of the Environment may, at any time, require that an audit of the Centre be conducted.

## Mandate of the Walkerton Clean Water Centre

To coordinate and deliver education and training for owners, operators and operating authorities of drinking water systems.

To provide information, education and advice to owners, operators and operating authorities of drinking water systems and to the public about:

- i. the treatment of water necessary to ensure that drinking water is safe;
- ii. the equipment and technology used to ensure that drinking water is safe;
- iii. the operational requirements necessary to ensure that drinking water is safe;
- iv. other environment issues related to drinking water.

To sponsor research in areas related to its mandate.

To provide advice to the Minister of the Environment on research and development priorities to achieve and maintain safe drinking water.

To engage in activities that are consistent with its mandate as directed by the Minister of the Environment.

*The full text of O.Reg. 304/04 is available at <http://www.e-laws.gov.on.ca>*

## Board of Director Profiles

All Board Members were appointed on October 11, 2004 for a two-year term. Their term expires on October 10, 2006.

### Murray J. Elston – Chair

Mr. Elston is President and CEO of the Canadian Nuclear Association. Mr. Elston is a former member of the Ontario legislature serving as the Minister of Health, Chairman of the Management Board, Minister of Financial Institutions and Chairman of the Public Accounts Committee. He sits on a number of boards including Hydro One, the Canadian Nurses Foundation and the General Insurance Company of Canada. Mr. Elston is a past president of Canada's Research-Based Pharmaceutical Companies.

### Joseph O. Heisz – Vice-Chair

Mr. Heisz is a partner in the Accounting Firm of Gaviller & Company LLP and has been a practising Chartered Accountant since 1976, specializing in accounting and taxation for small businesses, performing business audits and personal tax planning.

Mr. Heisz is Vice-Chair of the Walkerton Clean Water Centre. He has strong community ties and a commitment to community service.

### Susan A. Andrews, Ph.D.

Dr. Andrews is an associate professor in the Department of Civil Engineering, University of Waterloo with approximately 20 years of experience in research and outreach to the drinking water industry.

Dr. Andrews is a recent past chair of the Ontario Water Works Association, a not-for-profit organization dedicated to safe drinking water by advancing technology, science, management practices and government policies. She is a member of the Association of Environmental Engineering and Science Professors, the American Water Works Association, the International Association on Water Quality, the



Members of the Board of Directors

International Association for Great Lakes Research and the Canadian Association on Water Quality.

### Charles Bagnato

Mr. Bagnato is the Mayor of the Municipality of Brockton. As a Municipal Councillor, Mr. Bagnato was a member of the Wastewater Treatment Plant Committee and the Environmental Assessment Steering Committee regarding the Walkerton Long-Term Water Strategy. He is currently a member of the Board of Directors for Westario Power, the Brockton Police Services Board and is the president of the local Municipal Airport Commission. He sits on the local Water Quality Advising Group, which reports to the Ministry of the Environment regarding the implementation of the recommendations of the Walkerton Inquiry.

Mr. Bagnato is a Director of the Grey-Bruce Health Unit, he is a Rotarian, and he also is an active community member having volunteered over the years in many capacities.

### Cathie Brown

Ms. Brown is the Source Water Protection Project Manager for the ABCA/MVCA area. Previously she was the Executive Director of the Ontario Rural Council and was responsible for the overall leadership of this non-profit, province-wide organization dedicated to facilitating rural networks and coordinating working groups.

Ms. Brown was Manager of Human Resources and Administrator of Seniors' Homes for the County of Huron. She was a municipal advisor for the Ministry of Municipal Affairs and was nominated for an Amethyst Award for excellence in public service in 1992–1993.

### Lou Anthony D'Alessandro

Mr. D'Alessandro is manager of health protection for the Grey-Bruce Health Unit. He manages several programs under the Health Protection and Promotion Act and serves as chair of the safe water and environment program areas of the health unit. A certified public health inspector, Mr. D'Alessandro also holds certification as a water quality analyst (class 1), Chief Building Official (part 8 septic systems, OBC) and small systems operator's certificate.

Mr. D'Alessandro served on a safe water advisory committee with the Ministry of the Environment and the Grey-Bruce Health Unit and a nutrient management advisory committee with the Municipality of Kincardine.

### Rui De Carvalho

Mr. De Carvalho is a Senior Vice-President of R. J. Burnside & Associates Limited and of R. J. Burnside International Limited. He has extensive international experience in project management, environmental and water resources planning and engineering.

His current activities include managing a multidisciplinary consultant team developing a strategy for the long-term water supply and sewage treatment of the Town of Orangeville and as the Project Director for the rehabilitation of the water supply systems for four cities in Mozambique.

Mr. De Carvalho is a past member of the Water Treatment Advisory Network and a member of the Board of Directors of the Environmental Industry Association and is a Board Certified Environmental Engineer by the American Academy of Environmental Engineers.

#### **Nancy Kodousek**

Ms. Kodousek has 19 years of operation and maintenance experience with municipal and private sector water and wastewater infrastructure systems. She is currently the Director of Water Operations for the Region of Waterloo. She held similar manager-level positions at AWS (formerly Azaix and Philip Utilities Management) and at the Region of Ottawa-Carleton.

Ms. Kodousek is a member of the Professional Engineers of Ontario, the Ontario Society of Professional Engineers, the Ontario Water Works Association and the American Water Works Association. She also holds certification as an operator level IV in water treatment, water distribution, wastewater treatment and waste collection.

#### **Ronald Leavoy**

Mr. Leavoy, who owns Walkerton Graphics, a successful printing business in Walkerton, makes community service a priority. He is the chair of the Concerned Citizens of Walkerton.

Mr. Leavoy has served as the President and Vice-President of the Optimist Club of Walkerton, President of the Walkerton Public Home and School Association, President of the Walkerton and District Chamber of Commerce, Chair of the Walkerton Economic Development Committee, Co-Chair of the Walkerton Birthday Bash 1996, Co-Chair of three Greenstep Environmental Fairs, member of the Public Advisory Committee for the Walkerton Environmental Assessment and is on the steering committee for the Walkerton Homecoming 2006.

#### **Wayne Manley**

Mr. Manley operates his own consulting company that provides training and services for various organizations and municipalities. Mr. Manley has been involved in water operator certification and training since the early 1980s when these programs were first developed. He has been a volunteer trainer for water treatment operators at the ministry's training centre for close to 20 years.

As a water treatment plant superintendent for the City of Peterborough, Mr. Manley was responsible for the city's drinking water quality and quantity. He is a certified

member – category 3 – of the Occupational Health & Safety Act and has a class IV water treatment certification.

#### **Dante Pontone**

Mr. Pontone is President and CEO of the Ontario Clean Water Agency (OCWA). Mr. Pontone started his career with the Ontario Public Service with the Ministry of the Environment in 1985. Mr. Pontone joined OCWA when the Agency was first created and has served in a variety of capacities including Chief Information Officer and interim Vice-President of Finance and Corporate Services. OCWA is the province's single largest provider of water and wastewater operations, maintenance and management services to Ontario's municipalities and private industry.

#### **Stephen J. Spitzig**

Mr. Spitzig is the owner of Speedy Tax & Bookkeeping, a local accounting and income tax preparation company servicing many small businesses and farms in the Walkerton area. He received his Certified Management Accountant (CMA) designation from the Society of Management Accountants of Ontario in 1999 and has an Honours Bachelor of Business Administration degree from Wilfrid Laurier University.

Born and raised in the Walkerton area and with 12 years of administration and customer service experience for a propane delivery company in Walkerton, Mr. Spitzig has strong ties to the Walkerton area.

# Activities and Accomplishments

The Walkerton Clean Water Centre has identified a set of high-priority goals to guide its management and operations, enabling it to move forward effectively and efficiently with its mandate.

The Annual Report organizes the Centre's accomplishments by each of its four primary goals (see below).

## Goals

- To coordinate and deliver an array of technical training courses for owners, operators and operating authorities of Ontario's drinking water systems.
- To demonstrate leading-edge technology for drinking water treatment and distribution.
- To advise the Minister of the Environment on research needs related to safe drinking water.
- To provide information, education and outreach to owners, operators and operating authorities of drinking water systems and to the general public.

## Training

The Walkerton Clean Water Centre's primary focus is to ensure that training, education and information is available and accessible to owners, operators and operating authorities of Ontario's drinking water systems, especially those serving small, remote communities, including First Nations.

The Centre will ensure training and education is available and accessible to owners, operators and operating authorities of Ontario's drinking water systems. Flexibility in service, technology demonstration, correspondence courses and online learning will ensure access to operators from all over Ontario including Northern Ontario.

The Centre provides training courses that are mandated by the Ministry of the Environment, tested by engineers and training professionals, and delivered by professional trainers experienced in the drinking water industry. The Centre also develops and delivers specialized courses on advanced water treatment and advanced technologies to provide operators and operating authorities with the information

and education needed to operate broad water treatment technologies used in the water treatment systems (e.g. ozone, UV, membrane systems, etc.), and to provide them with information on emerging issues and challenges in the industry (e.g. Disinfectant Byproducts, Endocrine Disruptor Compounds, etc.).

The Centre implemented preliminary strategies that will lead to building its long-term commitment and investment in training. The Centre assessed the full range of training needs for drinking water system owners and operators and assessed existing training capabilities in the province so as not to duplicate training services. It used the results of these assessments to clarify the Centre's training coordination and delivery roles and to prepare the Centre's detailed plan for its training function.

A major milestone was met when, in October 2005, the Centre began directly delivering training courses.

## Results

- Worked with existing training providers to determine capacity and training gaps, then evaluated current training courses to determine how best to meet Ontario's long-term training needs.
- Provided professional assistance to small and remote drinking water systems related to new drinking water regulations and requirements including hiring a Small Systems and Outreach Specialist in Northern Ontario to deliver advice specific to the needs of small and remote systems.
- Began to service specific needs of First Nations drinking water operators, by providing the "Entry-Level Drinking Water Operator" course in December 2005 in Walkerton, Ontario that included three First Nations drinking water operators.
- Initiated direct delivery of training courses by the Centre starting with the two mandatory courses – the entry-level course for operators-in-training, and certificate renewal, Preventing Waterborne Illnesses courses for drinking water system operators – in December 2005.
- Ensured ongoing availability and accessibility to training across the province:
  - assumed responsibility for the correspondence course *Operation of Small Drinking Water Systems* as of January 6, 2006
  - negotiated an agreement with the Northern Centre for Advanced Technology (NORCAT) that will provide the Centre with the capacity to host web-based training courses
  - partnered with existing training providers to ensure availability of appropriate training until the Centre enhances its operational training capacity. The Centre contracted with Ridgeway College, University of Guelph to coordinate the delivery and scheduling across Ontario of the Entry-Level Drinking Water Operator and the Preventing Waterborne Illnesses courses, and with the Ontario Clean Water Agency to deliver the training of the courses:
    - o 11 Operators in Training completed the Entry-Level Drinking Water Operator course
    - o 530 operators completed the Preventing Waterborne Illnesses course
    - o 40 people ordered the correspondence course for Preventing Waterborne Illnesses
- Delivered specialized educational courses:
  - a total of 130 people attended these courses



## 2005-06 Specialized Training Courses

- Advanced Water Treatment
- Ozone Design, Operation and Optimization
- Are Membranes Right for You?
- Innovative Operator Tools: SCADA, AMR, GIS

Visit [www.wcwc.ca](http://www.wcwc.ca) for more details.

## Technology Demonstration

The Walkerton Clean Water Centre will have a state-of-the-art interim technology demonstration facility. This interim technology demonstration facility for water treatment and distribution will provide a unique educational opportunity for hands-on training, technology demonstration and research.

The technology demonstration facility will be a practical training tool for operators and other water professionals and will also act as a resource for all those interested in the technology behind safe drinking water, from those working in the water industry to educators, students and the general public.

The Centre has completed planning for an interim technology demonstration facility.

### Results

- Conducted a needs assessment and developed a technology demonstration plan to support practical hands-on training for drinking water system operators.
- Assessed potential for participation by manufacturers and providers of water treatment systems in equipping the demonstration facility to ensure cost-effectiveness.
- An invitation to donate was made to drinking water manufacturers and suppliers for contributions of equipment that is representative of the advanced treatment technologies currently being used in the drinking water industry.
- Entered into a two-year lease agreement for an interim technology demonstration facility in Walkerton. The interim facility is scheduled to open in June 2006.
- A needs assessment was completed in December 2004 and there was a unanimous consensus among the project team and stakeholder group that a mobile demonstration/training facility would be a valuable resource for Ontario. The needs assessment study recommended that the Centre begin with a small, focused mobile demonstration/training system to maintain flexibility as experience is gained with using the system. There would be ongoing development of the mobile unit. The Centre would contact potential clients on a regular basis to solicit information about what technologies they would like to see demonstrated at their remote location.

*Note: Interim technology demonstration facility opened on June 19, 2006.*





## Research

The Walkerton Clean Water Centre will provide advice to the Ministry of the Environment on drinking water research priorities. The Centre will work with academia, industry and municipalities to identify gaps in research that are related to the Centre's mandate.

The Centre is committed to promoting Ontario-based research in drinking water quality. It works with leading drinking water experts and stakeholders on identifying and promoting research on water quality issues. Where required, the Centre will sponsor research on drinking water quality issues directly related to its mandate of helping to ensure safe drinking water for Ontario.

## Results

- Announced a new scholarship program for graduate students in Ontario to contribute to the advancement of education, research and technology development in the field of drinking water quality. Up to three university scholarships will be awarded in the amount of \$10,000 over a two-year period (\$5,000 per annum).
- Consulted with the Ministry of the Environment, drinking water experts and other stakeholders to identify the scope of research needs falling within the Centre's mandate.
- Established an 11-member Research Advisory Committee to the Board of Directors with responsibility for directing the Centre's drinking water research priorities.
- The Centre has agreed to sponsor and participate in a research project in partnership with the Ministry of the Environment, the University of Ottawa and the National University of Singapore: To Investigate the Removal of Endocrine Disruptors using Membrane Filtration.

## Information

The Walkerton Clean Water Centre will make available a wide range of technical, scientific and regulatory information related to drinking water training both directly and through partnerships with other organizations. It will also provide information of interest to the public on issues relating to drinking water.

The CEO will play an integral role as the Centre's chief spokesperson, representing the organization at conferences, water industry associations and other public events to provide information and education needed regarding water quality and operation of water systems for owners, operating authorities and operators and to inform them about the Centre's mandate to provide support for training and education.

## Results

- Identified gaps in the current information and educational programs related to drinking water in order to develop a plan for the Centre's public outreach and education activities.
- Developed a focused plan to fill the information gap for owners and operators of small to mid-sized systems, consistent with the Centre's mandate.
- Launched the inaugural website of the Centre providing information on training, etc. and continued to develop and maintain the site. Built ongoing capacity allowing drinking water system operators to register online and obtain current information on upcoming courses and events.
- Held the Centre's first Open House on May 31, 2005, for the Grand Opening of the Centre's interim office facility in Walkerton.
- Presentations made by the CEO at numerous conferences and events including:
  - *Government Affairs of Canada, Public Policy Forum Event, Toronto, Ontario, April 2005*
  - *Ontario Water Works Association (OWWA) / Ontario Municipal Water Association (OMWA) Conference, Ottawa, Ontario, May 2005*
  - *Northeastern Ontario Water and Wastewater Conference, Sault Ste Marie, Ontario, May 2005*
  - *Canadian Water Network, Water Quality Symposium, Walkerton, Ontario, May 2005*
  - *International Joint Commission's Biennial Great Lakes Conference, Kingston, Ontario, June 2005*
  - *Presentation to Chinese Delegates, Walkerton, Ontario, July 2005*
  - *International Ozone Association World Congress and Exhibition, Strasburg, France, August 2005*
  - *Grand River Conservation Authority – Water Forum, Cambridge, Ontario, September 2005*
  - *Canadian Institute of Public Health Inspectors Conference, Toronto, Ontario, September 2005*
  - *Council of Research Managers, International Joint Commission (IJC), Chicago, Illinois, October 2005*
  - *Government Affairs Committee, OWWA, Toronto, Ontario, October 2005*
  - *Eastern Ontario Water Works Association (EOWWA) / Eastern Ontario Municipal Water Association (EOMWA) Conference, Cobourg, Ontario, October 2005*
  - *Northwestern Ontario Water and Wastewater Annual Conference, Thunder Bay, Ontario, October 2005*
  - *American Water Works Association (AWWA) Water Quality Technology Conference, Quebec City, Quebec, November 2005*
  - *OWWA's Continuing Education Conference, Toronto, Ontario, November 2005*
  - *Canadian Water Network, Research Retreat, Kananaskis, Alberta, November 2005*
  - *OWWA's 2005 Fall Management Seminar, Burlington, Ontario, November 2005*
  - *Upper Thames River Conservation Authority Conference (UTRCA), "Healthy Waters/Healthy Communities," Alliston, Ontario, November 2005*
  - *National Environmental Careers (ECO) Organization Water Forum, Toronto, Ontario, January 2006*
  - *Centre for Advancement of Trenchless Technologies (CATT) Workshop, Waterloo, Ontario, January 2006*
  - *OWWA Management Seminar, Toronto, Ontario, February 2006*
  - *Ontario Centre of Excellence Conference, "Bridging the Innovation to Commercialization", Toronto, Ontario, February 2006*
  - *Ontario Water Operators Training Centre (OWOTC) Conference, Windsor, Ontario, February 2006*
  - *IJC, Great Lakes Council of Research Managers, Windsor, Ontario, February and March 2006*
  - *IJC, 4th Biennial Lake Erie Conference, Windsor, Ontario, March 2006*
  - *OWWA's South Central Region Conference, St. Catharines, Ontario, March 2006*
  - *OWWA Treatment Seminar, Toronto, Ontario, March 2006*

# Performance Measures

Goals and planned initiatives	Initial performance measures and targets to March 31, 2006	Outcome
<p><b>1. Training for operators, operating authorities and owners of drinking water systems.</b></p>		
<p><b>Goal:</b> To deliver an appropriate array of technical training (content, delivery methods, accessibility, etc.) and to coordinate training delivered by other organizations to ensure its accessibility and availability to owners, operators and operating authorities of drinking water systems including training programs to fulfill O'Connor recommendations 63, 64 and 92.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the assessment of training needs and existing capabilities, develop potential training and coordination roles for the Agency, prepare a training plan and program and begin initial training programs during 2005–06.</p>	<p>Needs assessment completed June 2005. Centre began delivering the mandatory courses in October 2005.</p> <p>As of March 31, 2006: 11 OITs completed the Entry-Level Drinking Water Operator course.</p> <p>530 attended the classroom training and 40 ordered the correspondence version of the Preventing Waterborne Illnesses course.</p> <p>A total of 130 attended the specialized courses and 248 ordered the Operation of Small Drinking Water Systems correspondence course.</p>
<p><b>2. Demonstration of leading-edge drinking water technology.</b></p>		
<p><b>Goal:</b> Through the facility in Walkerton, demonstrate the application and use of leading-edge technology to deal with water quality issues and treatment requirements. This facility would be used as a practical training tool for operators and other water suppliers and would also act as a resource which would help operators and the general public become more aware of the variety of treatment and delivery systems that are available.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the needs assessment and planning, then initiate the development of a facility at Walkerton to demonstrate the application and use of leading-edge technology to deal with water treatment requirements and water quality issues and as a practical training tool for operators.</p>	<p>Needs assessment completed December 2005.</p> <p>Two-year lease signed for interim space, effective April 1, 2006.</p> <p>Call for donations of equipment sent out January 2006.</p> <p>Reviewing options to provide training and education to small, rural and remote operations using a mobile pilot unit.</p>
<p><b>3. Information and advice for small, remote or older drinking water systems.</b></p>		
<p><b>Goal:</b> Enable the owners, operators and operating authorities of drinking water systems to meet new requirements and ensure safe drinking water as outlined in Subsection 3(2) or the Regulation, with a primary focus on remote and small to mid-sized municipal systems, communal systems and stand-alone facilities (both commercial and non-commercial).</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the needs assessment for the small systems, develop and initiate programs, services and tools to meet the identified needs and begin delivery in 2005–06.</p> <p>Hire a specialist to support program planning.</p>	<p>Needs assessment completed March 2005.</p> <p>Small Systems Specialist hired on a part-time contract basis to build capacity in the North.</p>

Goals and planned initiatives	Initial performance measures and targets to March 31, 2006	Outcome
<b>4. Advice to the Minister on drinking water research needs and funding requirements, sponsored research.</b>		
<p><b>Goal:</b> To identify research needs and related funding requirements, to advise the Minister on research priorities and to respond to the resulting direction from the Minister in order to achieve safe drinking water for Ontario. The Centre could sponsor high-priority drinking water research that contributes directly to the Centre's training mandate. Other research could be carried out in association with the Advisory Council on Drinking Water Quality and Testing Standards.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the assessment of needs and priorities (in conjunction with the technology demonstration needs assessment, #2 above), develop advice to the Minister on research priorities and funding requirements within the Centre's mandate. Identify priority areas where the Centre could sponsor needed research relating to the Centre's mandate, and consider sponsoring research in association with the Advisory Council.</p>	<p>Research Advisory Committee established in January 2006.</p> <p>Scholarship Program to sponsor graduate students was announced February 2006.</p> <p>The Centre is sponsoring and partnering in a research project with the Ministry of the Environment, the University of Ottawa and the National University of Singapore: To investigate the Removal of Endocrine Disruptors using Membrane Filtration.</p>
<b>5. Public outreach and education relating to drinking water.</b>		
<p><b>Goal:</b> In coordination with the Ministry, to provide information, education and advice to the owners, operators and operating authorities and to the public about:</p> <ul style="list-style-type: none"> <li>• the treatment of water necessary to ensure that drinking water is safe,</li> <li>• the equipment and technology used to ensure that drinking water is safe,</li> <li>• the operational requirements necessary to ensure that drinking water is safe, and</li> <li>• other environmental issues relating to drinking water,</li> </ul> <p>by, among other things, offering courses, seminars, conferences, meetings and programs relating to those topics and by developing educational literature, either directly or in partnership with other organizations.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> In consultation with the Ministry, identify needs for information and educational programs relating to the Agency's mandate. Develop the main elements of a drinking water outreach and education program in coordination with the Ministry, then initiate program delivery in 2005-06.</p>	<p>Provided significant outreach on the role of the Centre.</p> <p>Began planning education and outreach seminars on O. Reg. 170/03 for non-municipal system owners and operators to be delivered in the Fall of 2006.</p>

Goals and planned initiatives	Initial performance measures and targets to March 31, 2006	Outcome
<p><b>6. Make available technical, scientific and regulatory information on drinking water management and identity informations gaps.</b></p>		
<p><b>Goal:</b> To become a highly-valued focal point and clearinghouse (directly and through partnerships) for leading-edge and best-practices technical, scientific and regulatory information about:</p> <ul style="list-style-type: none"> <li>• training available for operators, operating authorities and owners of drinking water systems,</li> <li>• the treatment of water necessary to ensure that drinking water is safe,</li> <li>• the equipment and technology used to ensure that drinking water is safe,</li> <li>• the operational requirements necessary to ensure that drinking water is safe, and</li> <li>• other environmental issues relating to drinking water,</li> </ul> <p>for such audiences as:</p> <ul style="list-style-type: none"> <li>• operators, owners and managers of drinking water systems, with a particular focus on those in small and remote communities.</li> <li>• scientists and researchers.</li> <li>• industries that use water (food, beverage, etc.).</li> <li>• members of the public who are concerned and want to understand the issues more deeply.</li> </ul>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the assessment of the potential for creating a drinking water information clearinghouse, set out a plan of action and implement initial steps (e.g. a website with links to available information).</p> <p><b>Target:</b> Complete the assessment of critical information gaps that are not covered by existing and planned information systems then advise the Ministry of those gaps so it can address them through its information management system plans.</p>	<p>Launched website July 2005, continue to develop and maintain site. Operators are able to register online and obtain current information on upcoming courses and events.</p>
<p><b>7. Human resources support regarding system operators.</b></p>		
<p><b>Goal:</b> To enable high quality operator staffing for drinking water systems by providing human resources supports.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Determine what types of recruitment/ staffing services and support would be of value, then develop targeted programs and services to address these identified needs.</p>	<p>Work plan was revised to review this initiative in 2006–2007. The Centre will determine what role it will have.</p>

Goals and planned initiatives	Initial performance measures and targets to March 31, 2006	Outcome
<b>8. Profile of the Walkerton Clean Water Centre.</b>		
<p><b>Goal:</b> To ensure that the stakeholders, potential clients and the general public are aware of the Agency and its programs and services so that the Agency's mandate can be fulfilled.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Establish a profile for the Centre in Walkerton and across the province through local visibility, through contacts with key stakeholders and clients, and through broader communications.</p>	<p>Participated in 27 conferences. Established a website, visual identity, brochure and bookmarks to promote the Centre. Grand opening of the offices held May 31, 2005.</p>
<b>9. Governance, accountability and operations.</b>		
<p><b>Goal:</b> To achieve successful outcomes of the programs and initiatives of the Walkerton Clean Water Centre as approved by the Minister, aimed at creating a world-class institute based in Walkerton dedicated to safe and secure drinking water for the people of Ontario.</p> <p>To ensure that the Walkerton Clean Water Centre operates in accordance with the Regulation, the Memorandum of Understanding, the Bylaw and other elements of an effective governance and accountability framework as it delivers the planned results.</p>	<p><b>Measure:</b> Planned initiatives implemented.</p> <p><b>Target:</b> Complete the following actions:</p> <ul style="list-style-type: none"> <li>• Develop and approve a Memorandum of Understanding with the Minister and bylaws that give effect to the Regulation and the government's expectations of the Agency and its operations.</li> <li>• Under the direction of the Board and in coordination with the Ministry, develop and implement this Business Plan and the appropriate programs, policies, controls, procedures and other actions to implement the Agency's mandate in accordance with the Memorandum of Understanding and expectations.</li> <li>• Recruit and appoint a Chief Executive Officer, then hire or retain the staff and other resources needed to fulfill the Agency's mandate and deliver the Business Plan.</li> </ul>	<p>Memorandum of Understanding prepared and approved December 2004. Bylaws prepared and approved December 2004. Business Plan prepared and approved December 2004. Communication protocol prepared, approved and implemented. CEO recruited per the business plan, hired March 2005. Board committee structure established and approved December 2004.</p>

# Looking Forward

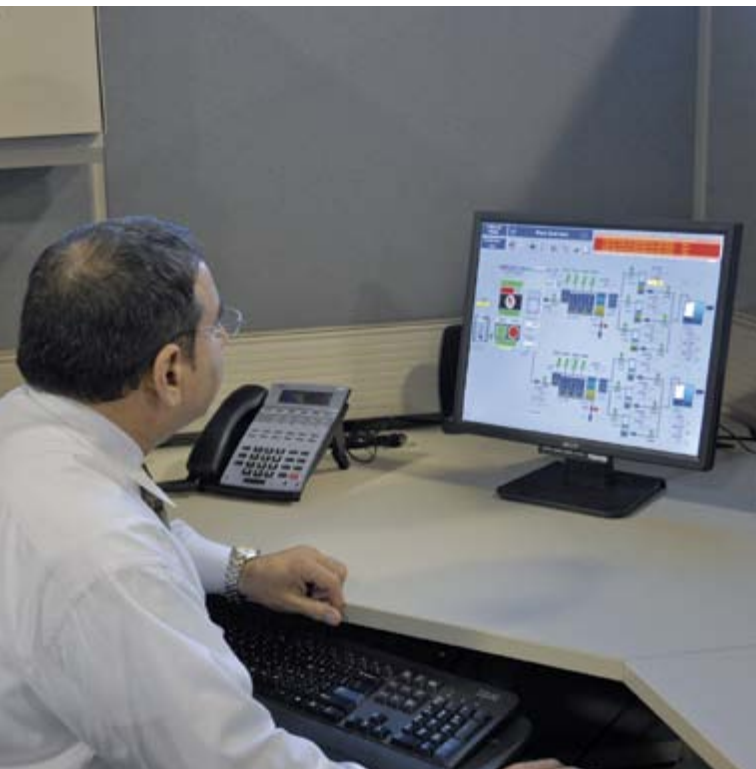
Training is the core of the Centre's work. The Centre's success is very much due to our close working relationship with the drinking water industry and our partners in training, including community colleges and other service providers. We will continue to build on these partnerships to further the Centre's goal of making training available across the province.

We will also be exploring the use of web-based training as a way to help ensure that operators of drinking water systems have up-to-date training, regardless of their geographical location. As part of its mandate to provide training to small, rural and remote operators, the Centre has already demonstrated its commitment to provide training in innovative ways by contracting with a Small Systems and Outreach Specialist to provide on-site advice to owners and operators in Northern Ontario. The Centre will continue to find innovative and effective ways to meet the training needs of owners and operators in rural and remote areas, as well as First Nations.

The Centre is very pleased that the interim technology demonstration facility officially opened on schedule in June 2006. This facility will provide the opportunity for hands-on training for drinking water operators, water quality analysts and other drinking water industry professionals using state-of-the-art technologies.

The potential of the technology demonstration facility for training purposes is tremendous. In 2006–2007 it will be complemented by a mobile pilot unit that will be used to provide similar hands-on training to owners and operators of smaller drinking water systems in Northern Ontario.

The Centre will be enhancing its capacity to make technical, scientific and regulatory information more available, primarily through expanding the scope and comprehensiveness of its website. In addition, we will be looking for opportunities to increase public understanding of drinking water issues throughout the province.



# Management's Responsibility for Financial Information

Management and the Board of Directors are responsible for the financial statements and all other information presented in this Annual Report. The financial statements have been prepared by management in accordance with generally accepted accounting principles and, where appropriate, include amounts based on management's best estimates and judgments.

The Auditor has examined the financial statements. The auditor's responsibility is to express an opinion on whether the financial statements are fairly presented in accordance with generally accepted accounting principles. The Auditor's Report outlines the scope of the Auditor's examination and opinion.

The Board of Directors has formed a Finance and Audit Committee that ensures that management fulfills its responsibilities for financial information and internal controls.



# Auditors' Report



**BDO Dunwoody LLP**  
Chartered Accountants  
and Advisors

P.O. Box 760, 121 Jackson Street  
Walkerton, Ontario, Canada N0G 2V0  
Telephone: (519) 881-1211  
Fax: (519) 881-3530

## To the Board of Directors of Walkerton Clean Water Centre

We have audited the balance sheet of Walkerton Clean Water Centre as at March 31, 2005 and the statement of operations and retained earnings for the six month period then ended. These financial statements are the responsibility of the Centre's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Centre as at March 31, 2005 and the results of its operations and cash flows for the six month period then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP.*

Chartered Accountants  
Walkerton, Ontario  
May 8, 2006



# Financial Details

## Walkerton Clean Water Centre | Balance Sheet

March 31 2005

### Assets

#### Current

Cash	\$ 4,455,515
Accounts receivable	103,334
Prepaid expenses	6,600
	4,565,449

#### Capital assets (Note 2)

15,767

\$ 4,581,216

### Liabilities and Equity

#### Current

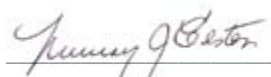
Accounts payable and accrued liabilities	\$ 66,481
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#### Equity of Ontario

Retained earnings	4,514,735
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\$ 4,581,216

### On behalf of the Board:

 Director

 Director

See accompanying notes to these financial statements.

For the six month period ended March 31	2005
<b>Revenue</b>	
Ministry of Environment transfer payment (Note 3)	\$ 5,000,000
<b>Expenses</b> (Page 25)	499,446
<b>Income from operations</b>	4,500,554
<b>Interest income</b>	14,181
<b>Net income for the period</b>	4,514,735
<b>Retained earnings</b> , beginning of period	–
<b>Retained earnings</b> , end of period	\$ 4,514,735

See accompanying notes to these financial statements.

For the six month period ended March 31

2005

**Expenses**

Advertising and promotion	\$	6,745
Amortization		2,687
Bank charges		233
Board meetings		1,558
Communications planning		10,150
Computer supplies		419
Conferences		2,191
Contracting fees		16,394
Consulting fees		365,952
Director fees		42,218
Donations		2,500
Office		4,147
Professional		6,000
Property maintenance		300
Salaries		2,627
Subscriptions and memberships		593
Telephone		3,354
Travel		31,378
	\$	499,446

See accompanying notes to these financial statements.

March 31, 2005

## 1. Summary of Significant Accounting Policies

### Nature of Business

The Walkerton Clean Water Centre is an operational service agency of the Ministry of the Environment and was established on October 1, 2004 under the authority of The Development Corporation Act.

In accordance with the act, the Centre's objectives are to:

- a) Coordinate and deliver training for drinking water system owners and operators.
- b) Provide information, education and advice about drinking water science, treatment and technology, operational requirements, and environmental issues related to drinking water to owners, operators and the public.
- c) Provide advice to the Minister of the Environment on research and development priorities to achieve safe drinking water and sponsor drinking water research within the Centre's mandate.

The Centre is exempt from Federal and Provincial income taxes.

### Capital Assets

Capital assets are stated at cost and amortized on the declining balance basis with a half year provision as follows:

<b>Computer equipment</b>	<i>33% declining balance</i>
<b>Computer software</b>	<i>50% declining balance</i>
<b>Leasehold improvements</b>	<i>Life of the lease</i>
<b>Office furniture and equipment</b>	<i>20% declining balance</i>

### Financial Instruments

The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Centre is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

### Revenue Recognition

Government assistance is recognized when collectibility is reasonably assured. Interest revenue is recognized as it is earned over the period of investment.

## 2. Capital Assets

	2005	
	Cost	Accumulated Amortization
Computer hardware	\$ 7,794	\$ 1,286
Computer software	2,233	558
Furniture and fixtures	4,992	499
Leasehold improvements	3,435	344
	<u>\$ 18,454</u>	<u>\$ 2,687</u>
Net book value		<u>\$ 15,767</u>

March 31, 2005

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### 3. Government Assistance

During the period, the Centre received \$5,000,000 in transfer payments from the Ministry of the Environment. The Province of Ontario has committed to pay Walkerton Clean Water Centre \$5,000,000 annually with nine years remaining under the commitment.

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### 4. Non-pension Employee Future Benefits

The Centre is a schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured worker's under the Act. It is management's opinion that the balance at March 31, 2005 will not be material. Adjustment to the estimated WSIB obligation cumulative balance, if any, will be made in the year the actual balance is provided by WSIB.

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### 5. Cash Flow Statements

A statement of cash flows has not been provided since the sources and uses of cash are readily apparent from the information included in the financial statements.

---

### 6. Commitments

The Centre has entered into a lease for their current premises. The building is leased at \$6,600 per month for a five year term under a lease expiring November 30, 2009. The minimum annual lease payment for next year is \$79,200. The Centre has the right to cancel the agreement at any time on or after November 30, 2006 upon six months' prior written notice. Prior to March 31, 2005 the Ministry of the Environment made the monthly lease payments.

The Centre is in the process of designing a new administration, conference, and technology demonstration facility. On March 1, 2005 the Board of Directors approved a motion for the amount of \$3,720,000 to be set aside for future use by the Centre.

---

# Auditors' Report



**BDO Dunwoody LLP**  
Chartered Accountants  
and Advisors

P.O. Box 760, 121 Jackson Street  
Walkerton, Ontario, Canada N0G 2V0  
Telephone: (519) 881-1211  
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## To the Board of Directors of Walkerton Clean Water Centre

We have audited the balance sheet of Walkerton Clean Water Centre as at March 31, 2006 and the statements of operations and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the Centre's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Centre as at March 31, 2006 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP.*

Chartered Accountants  
Walkerton, Ontario  
May 8, 2006

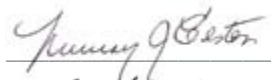
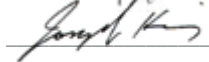


# Financial Details

## Walkerton Clean Water Centre | Balance Sheet

March 31	2006	2005
<b>Assets</b>		
<b>Current</b>		
Cash	\$ 8,039,846	\$ 4,455,515
Accounts receivable	352,157	103,334
Prepaid expenses	12,755	6,600
	<b>8,404,758</b>	<b>4,565,449</b>
<b>Capital assets</b> (Note 2)	<b>330,153</b>	<b>15,767</b>
	<b>\$ 8,734,911</b>	<b>\$ 4,581,216</b>
<b>Liabilities and Equity</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 223,917	\$ 66,481
Deferred revenue	98,708	–
	<b>322,625</b>	<b>66,481</b>
<b>Equity of Ontario</b>		
Retained earnings	<b>8,412,286</b>	<b>4,514,735</b>
	<b>\$ 8,734,911</b>	<b>\$ 4,581,216</b>

### On behalf of the Board:

 Director  
 Director

See accompanying notes to these financial statements.

Walkerton Clean Water Centre | **Statement of Operations and Retained Earnings**

For the year ended March 31	2006	2005
<i>(with comparative amounts for the six month period ended March 31, 2005)</i>		
<b>Revenue</b> (Page 31)	\$ 5,193,547	\$ 5,000,000
<b>Expenses</b> (Page 31)	1,478,652	499,446
<b>Income from operations</b>	3,714,895	4,500,554
<b>Interest income</b>	182,656	14,181
<b>Net income for the year</b>	3,897,551	4,514,735
<b>Retained earnings</b> , beginning of year	4,514,735	–
<b>Retained earnings</b> , end of year	\$ 8,412,286	\$ 4,514,735

See accompanying notes to these financial statements.



## Walkerton Clean Water Centre | Schedule of Revenue and Expenses

For the year ended March 31 <i>(with comparative amounts for the six month period ended March 31, 2005)</i>	2006	2005
<b>Revenue</b>		
Ministry of Environment transfer payment (Note 3)	\$ 5,000,000	\$ 5,000,000
Training registrations	193,547	–
	<b>\$ 5,193,547</b>	<b>\$ 5,000,000</b>
<b>Expenses</b>		
Advertising and promotion	\$ 26,091	\$ 6,745
Amortization	46,636	2,687
Bank charges	631	233
Board meetings	2,578	1,558
Communications planning	8,892	10,150
Computer supplies	1,299	419
Conferences	26,982	2,191
Contracting fees	99,535	16,394
Consulting fees	272,289	365,952
Director fees	39,303	42,218
Donations	20,500	2,500
Employee benefits (Note 4)	85,372	–
Insurance	7,558	–
Office	45,227	4,147
Professional	23,651	6,000
Property maintenance	1,853	300
Rent	79,200	–
Salaries	445,934	2,627
Subscriptions and memberships	3,630	593
Training	118,404	–
Travel	65,270	31,378
Telephone	19,685	3,354
Vehicle	14,378	–
Website	23,754	–
	<b>\$ 1,478,652</b>	<b>\$ 499,446</b>

See accompanying notes to these financial statements.

For the year ended March 31	2006	2005
<i>(with comparative amounts for the six month period ended March 31, 2005)</i>		
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Net income for the year	\$ 3,897,551	\$ 4,514,735
Items not involving cash		
Amortization	46,636	2,687
	<b>3,944,187</b>	<b>4,517,422</b>
Changes in non cash working capital balances		
Accounts receivable	(248,823)	(103,334)
Prepaid expenses	(6,155)	(6,600)
Accounts payable and accrued liabilities	157,436	66,481
Deferred revenue	98,708	–
	<b>1,166</b>	<b>(43,453)</b>
	<b>3,945,353</b>	<b>4,473,969</b>
<b>Investing activities</b>		
Acquisition of capital assets	(361,022)	(18,454)
<b>Increase in cash during the year</b>	<b>3,584,331</b>	<b>4,455,515</b>
<b>Cash position, beginning of year</b>	<b>4,455,515</b>	<b>–</b>
<b>Cash position, end of year</b>	<b>\$ 8,039,846</b>	<b>\$ 4,455,515</b>

March 31, 2006

## 1. Summary of Significant Accounting Policies

**Nature of Business** The Walkerton Clean Water Centre is an operational service agency of the Ministry of the Environment and was established on October 1, 2004 under the authority of The Development Corporation Act.

In accordance with the act, the Centre's objectives are to:

- a) Coordinate and deliver training for drinking water system owners and operators.
- b) Provide information, education and advice about drinking water science, treatment and technology, operational requirements, and environmental issues related to drinking water to owners, operators and the public.
- c) Provide advice to the Minister of the Environment on research and development priorities to achieve safe drinking water and sponsor drinking water research within the Centre's mandate.

The Centre is exempt from Federal and Provincial income taxes.

**Capital Assets** Capital assets are stated at cost and amortized on the declining balance basis with a half year provision as follows:

<b>Computer equipment</b>	<i>33% declining balance</i>
<b>Computer software</b>	<i>50% declining balance</i>
<b>Leasehold improvements</b>	<i>Life of the lease</i>
<b>Office furniture and equipment</b>	<i>20% declining balance</i>
<b>Signs</b>	<i>20% declining balance</i>

**Financial Instruments** The Centre's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities and deferred revenue. Unless otherwise noted, it is management's opinion that the Centre is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

**Revenue Recognition** Government assistance is recognized when collectibility is reasonably assured. Revenue from training registrations is recognized when payment has been received and the service has been provided. Interest revenue is recognized as it is earned over the period of investment.

## 2. Capital Assets

	2006		2005	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer hardware	\$ 89,008	\$ 16,834	\$ 7,794	\$ 1,286
Computer software	14,110	4,365	2,233	558
Furniture and fixtures	111,685	12,067	4,992	499
Leasehold improvements	158,290	15,420	3,435	344
Signs	6,384	638	-	-
	<u>\$ 379,477</u>	<u>\$ 49,324</u>	<u>\$ 18,454</u>	<u>\$ 2,687</u>
Net book value		<u>\$ 330,153</u>		<u>\$ 15,767</u>

March 31, 2006

### 3. Government Assistance

During the year, the Centre received \$5,000,000 in transfer payments from the Ministry of the Environment. The Province of Ontario has committed to pay Walkerton Clean Water Centre \$5,000,000 annually with eight years remaining under the commitment.

### 4. Pension Plan

The Centre provides pension benefits for all its full-time employees through participation in the Public Service Pension Plan which is a multiemployer defined benefit pension plan administered by the Ontario Pension Board. This plan is accounted for as defined contribution plan, as the Centre has insufficient information to apply defined benefit accounting to the plan. The Centre's contribution related to the pension plan for the period was \$24,463 and is included in salaries and benefits in the Statement of Revenue and Expenses.

### 5. Non-pension Employee Future Benefits

The Centre is a schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured worker's under the Act. It is management's opinion that the balance at March 31, 2006 will not be material. Adjustment to the estimated WSIB obligation cumulative balance, if any, will be made in the year the actual balance is provided by WSIB.

### 6. Commitments

The Centre has entered into a lease for their current premises. The building is leased at \$6,600 per month for a five-year term under a lease expiring November 30, 2009. The minimum annual lease payment for next year is \$79,200. The Centre has the right to cancel the agreement at any time on or after November 30, 2006 upon six months' prior written notice. Prior to March 31, 2005 the Ministry of the Environment made the monthly lease payments.

The Centre has entered into a contract with Ridgetown College to coordinate mandatory training courses. The contract began July 28, 2005 and is for two years. For each mandatory course Ridgetown administers, Walkerton Clean Water Centre pays \$1,154 per course.

Walkerton Clean Water Centre has entered into two vehicle operating leases. These leases end September 2008 and January 2009 and are for monthly payments of \$703 and \$715 respectively. Minimum annual lease payments for 2007 are \$8,436 and \$8,580 for a total of \$17,016 in vehicle lease payments.

On December 30, 2005 the Centre entered into a rental lease agreement for the interim Technology Demonstration Centre with monthly payments of \$3,600 beginning April 2006. This lease is for a two-year term with annual payments of \$43,200.

The minimum annual lease payments for the three years are as follows:

2006	\$60,226
2007	\$60,226
2008	\$11,377

The Centre is in the process of designing a new administration, conference, and technology demonstration facility. On March 1, 2005 the Board of Directors approved a motion for the amount of \$3,720,000 to be set aside for future use by the Centre.

# Board of Director Committee Structure

## Executive Committee

Murray Elston – *Chair*  
Rui De Carvalho  
Joseph Heisz  
Dante Pontone  
Saad Jasim  
Susan Andrews

## Governance and Accountability – Standing Committee

Dante Pontone – *Chair*  
Charlie Bagnato  
Rui De Carvalho  
Murray Elston  
Joseph Heisz  
Saad Jasim

## Finance and Audit – Standing Committee

Joseph Heisz – *Chair*  
Cathie Brown  
Murray Elston  
Saad Jasim  
Nancy Kodousek  
Stephen Spitzig

## Communications and Outreach – Standing Committee

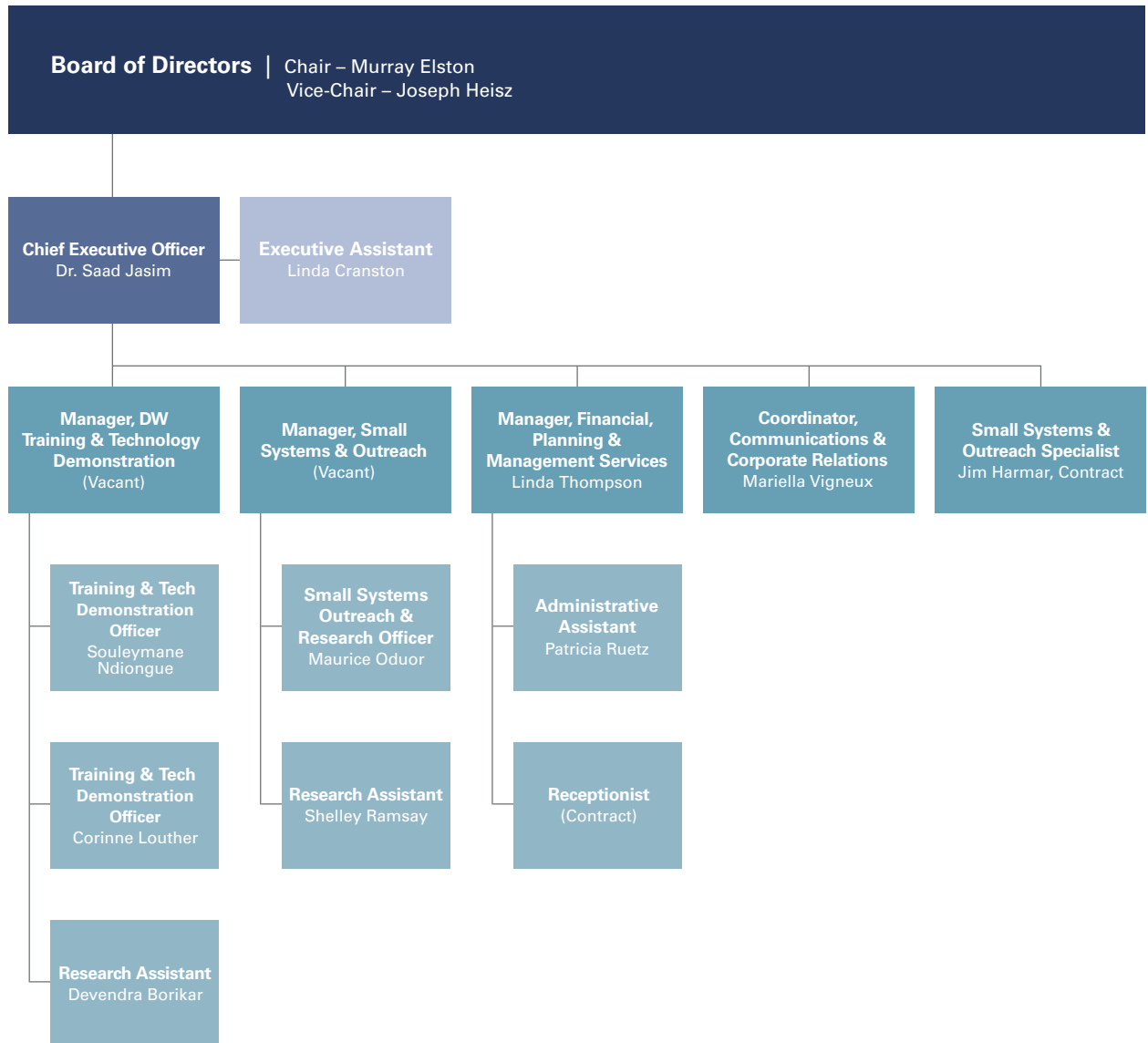
Rui De Carvalho – *Chair*  
Susan Andrews  
Lou D'Alessandro  
Murray Elston  
Saad Jasim  
Nancy Kodousek  
Ron Leavoy

## Research Advisory Committee – Standing Committee

Susan Andrews – *Chair*  
William Anderson  
Robert Andrews (*ACDWQTS*)  
Tony Cecutti  
Lou D'Alessandro – *Vice-Chair*  
Jim Harmar  
Ron Hofmann  
Saad Jasim  
Pat Lachmaniuk (*MOE liaison*)  
Laurence Moore  
Brian Sheridan

# Staff of the Walkerton Clean Water Centre

March 2005





## Walkerton Clean Water Centre

220 Trillium Court, Building 3  
P.O. Box 160  
Walkerton, Ontario  
N0G 2V0