

## APPLICATION FORM

### MOE *Safeguarding Drinking Water Quality* Course for Operators Classroom Course

**General Enquiries 1-866-879-6663/519-674-1590**

Please complete this form to apply for the *Safeguarding Drinking Water Quality* Course developed by the Ontario Ministry of the Environment.

This form requests certain personal information from you, which is necessary for purposes of coordinating and delivering this course. The Ministry of the Environment will share the personal information collected through this form with University of Guelph Ridgetown Campus, who will use the information collected through this form to provide you with a copy of the manual, determine eligibility to attend the course for which you are registering, register you for the applicable course, communicate with you, communicate with the course trainer (presently the Ontario Clean Water Agency - OCWA), communicate with the Certification Program Administrator (presently the Ontario Water Wastewater Certification Office - OWWCO) and communicate with the Walkerton Clean Water Centre (WCWC).

<b>Section 1 - Applicant Information (Complete all boxes)</b>			<b>Print clearly in ink</b>
<b>a) Name</b> (First, Middle, Last) as it appears on your Operator Certificate		Home Telephone ( )	
<b>b) Your Home Address</b> (Number, Street, Unit for courier delivery)		Home Fax ( )	
City/Town	Postal Code	E-mail address	
<b>c) Your Work Address</b> (for courier delivery) Company Name			
Number, Street, Unit			
City/Town	Postal Code	Work Telephone ( )	
E-mail address		Work Fax ( )	
<b>d) Please ship my course materials to:</b>			
Home Address <input type="checkbox"/> Work Address <input type="checkbox"/>			
<b>e) Name of Operating Authority (if applicable):</b>			
<b>f) Name of System Owner (if applicable):</b>			

**Section 2 - Payment**

**Classroom Course Fee: \$ 297.50**                      Correspondence Course Fee: **\$200.00**

**Payment by**    Cheque                       Money Order                       VISA                       MasterCard  
**Make cheque payable to "University of Guelph".**  
Do not send cash. (No refunds will be issued.)

Credit Card # \_\_\_\_\_ Expiry Date \_\_\_\_\_ Name on Card \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**Section 3 – Course Option – Classroom or Correspondence.**

**I wish to take this course by:**  
**Classroom Training**                                         **Correspondence**  

**Classroom Training Course Requested (if applicable)**  
Select your first and second date/location choices from the "Course Schedule", available on the WCWC website at [www.wcwc.ca](http://www.wcwc.ca). You must register at least four (4) weeks before the date of the classroom session you select.

	<u>City/Town</u>	<u>Date</u>
1 <sup>st</sup> Choice		
2 <sup>nd</sup> Choice		

**Section 4 – Verification and Consent**

By signing this application, I hereby consent to having my personal information contained on this form shared with University of Guelph Ridgetown Campus, the Ontario Clean Water Agency, the Walkerton Clean Water Centre, and the Ontario Water Wastewater Certification Office for the purpose of completing MOE's *Safeguarding Drinking Water Quality Course* as set out at the top of this form.

I further declare that all information in this application is true and correct and that I understand it is an offence under the *Safe Drinking Water Act, 2002* to provide false information.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return the completed Application Form, signed and dated, along with your payment to:**

**By mail to: MOE Safeguarding Drinking Water Quality Course**  
c/o University of Guelph Ridgetown Campus,  
120 Main Street East  
Ridgetown, ON N0P 2C0

**By Fax to:**  
University of Guelph Ridgetown Campus  
(with Visa/MasterCard payment only) at:                      **519-674-1585**

**Classroom Training Course:** You will be sent a **Course Confirmation** to confirm your classroom training course date, time, and location.

**Receipt for Payment** – will be mailed to you at your company address after your payment is processed.