

Application Form
MOE Entry-Level Drinking Water Operator Course
for Operators-in-Training
General Enquiries 1-866-879-6663 or 519-674-1590

Entry-Level Drinking Water Operator Course Application Process:

For details about this course, please see "Registration Guide" on the WCWC website at www.wcwc.ca

1. Apply for the Entry-Level Course.
2. Receive the self-study manual. Read the manual and answer the practice questions.
3. Make arrangements with OCWA to write the Self-Study Test.
4. Write and pass the Self-Study Test.
5. Attend the Classroom Training Session you selected on your application.

This form requests certain personal information from you, which is necessary for purposes of coordinating and delivering these courses. The Ministry of the Environment will share the personal information collected through this form with University of Guelph Ridgetown Campus, who will use the information collected through this form to provide you with a copy of the self-study manual, determine your eligibility to attend the classroom training session for which you are registering, register you for the applicable classroom training session, communicate with you, communicate with the course trainer (presently the Ontario Clean Water Agency - OCWA), communicate with the Certification Program Administrator (presently the Ontario Water Wastewater Certification Office - OWWCO) and communicate with the Walkerton Clean Water Centre (WCWC).

Section 1 - Applicant Information (Complete all boxes)			Print clearly in ink
a) Name (First, Middle, Last) as it appears on your Operator-in-Training Certificate		Home Telephone ()	
b) Your Home Address (Number, Street, Unit for courier delivery)		Home Fax ()	
City/Town	Postal Code	E-mail address	
c) Your Work Address (for courier delivery)			
Company Name			
Number, Street, Unit			
City/Town	Postal Code	Work Telephone ()	
E-mail address		Work Fax ()	

d) Please ship my course materials to:		
Home Address _____ Work Address _____		
e) Name of Operating Authority (if applicable):		
f) Name of System Owner:		
Section 2 – Classroom Training Session Requested. Select your first and second location/date choices from the “Entry-Level Course Schedule” posted on the WCWC web-site at www.wcwc.ca		
	<u>City/Town</u>	<u>Date</u>
1 st Choice		
2 nd Choice		
Section 3 – Payment. Applications received without payment will not be processed.		
<p>Course Fee: \$1,314.75</p> <p>Payment by ___ Cheque ___ Money Order ___ VISA ___ MasterCard Make cheque payable to “University of Guelph”. Do not send cash. (No refunds are given)</p> <p>Credit Card # _____ Expiry Date _____ Name on Card _____</p> <p>Cardholder’s Signature: _____</p>		
Section 4 – Verification and Consent		
<p>By signing this application, I hereby consent to having my personal information contained on this form shared with the University of Guelph Ridgetown Campus, the Ontario Clean Water Agency, the Walkerton Clean Water Centre, and the Ontario Water Wastewater Certification Office for the purpose of completing MOE’s Entry-Level Drinking Water Operator Course, including the self-study manual, the self-study test, and the classroom training session, as set out at the top of this form.</p> <p>I further declare that all information in this application is true and correct and that I understand it is an offence under the <i>Safe Drinking Water Act, 2002</i> to provide false information.</p> <p>Applicant Signature: _____ Date: _____</p>		

Please complete this form, including signature and date, and return it with your payment to:

By mail to: MOE Entry-Level Drinking Water Operator Course
c/o University of Guelph Ridgetown Campus,
120 Main Street East
Ridgetown, ON N0P 2C0

By Fax to: 519-674-1585 (if paying with Visa or MasterCard)

Receiving Your Study Material:

Your self-study material will be sent to you within 5 business days of when your application is received. If you do not receive your study material in a timely manner, please call us at 1-866-879-6663 or 519-674-1590.

We will mail your receipt after your payment has been processed.